

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT
BOARD OF HEALTH MINUTES
FEBRUARY 18, 2009**

The Crawford County Board of Health convened their regular monthly meeting Wednesday, February 18, 2009, at 5:00 P.M. in the conference room of the Health Department. Board members present were: Rick Bauer, Linda Efaw, Norma Hill, Susan Maynard, Dr. Antonio Rondon and Bill Scott. Vicki Cole was excused.

Also present were: W. Scott Kibler, Health Commissioner; Beth Swalley, Director of Nursing; Kate Siefert, Director of Environmental Health; Kathy Bushey, Director of WIC; and Dawn Kocher, Accounting Clerk.

Minutes: After a review of the board minutes from the January 21, 2009, meeting, Norma Hill made a motion to approve the minutes as presented. Motion was seconded by Linda Efaw. All members present voted "aye" and motion carried.

Expenses: The list of District Health expenditures for the month of January was reviewed. Motion was made by Bill Scott, seconded by Susan Maynard, to approve the payment of bills as submitted. Motion carried upon all members present voting "aye." Attached to these minutes is a listing of those bills.

Resolution #05: A motion was made by Norma Hill to approve a budget adjustment in the Public Health Infrastructure Grant (T152) and the Help Me Grow Program (T164). This motion was seconded by Dr. Rondon. Motion carried upon all members present voting "aye."

Resolution #06: Linda Efaw made a motion to approve a fund transfer from the Help Me Grow Program (T164) to the Public Health Nursing Fund (F066) for payment of administration services. Norma Hill seconded this motion. All members present voted "aye" and motion carried.

Resolution #07: Bill Scott made a motion, seconded by Susan Maynard, to approve repayment of the Cash Advance made to the Help Me Grow Fund (T164) back to the District Health Fund (E064). Motion carried upon all members present voting "aye."

Resolution #09: A motion was made by Norma Hill to approve increasing Purchase Order Number 56875 with Seneca County General Health District to provide Epidemiological services throughout the remaining Public Health Infrastructure Grant fiscal year. This motion was seconded by Bill Scott. All members present voted "aye" and motion carried.

Environmental Health Updates

The Administrative Hearing with the V.F.W. and their attorney is rescheduled for March 18, 2009, at 5:00PM at the Crawford County Commissioner's Office located on the 3rd floor of the Courthouse.

The Environmental Division is finishing up food inspections for the month of February. All food license applications must be in by March 2, 2009, or a 25% penalty fee will be added.

Kate reviewed and explained to the Board the Ohio Department of Health fee increases that will

begin July 2009. By the time these changes take effect, all of the existing license holders in all of our programs will have paid their fees for 2009. These increases will not impact our license holders until 2010.

Nursing/Help Me Grow Updates

Many changes are coming in the Help Me Grow Program for the 2010 fiscal year. Changes include the TANF monies will no longer be available; the state will increase the GRF monies, but not enough to make up or the TANF monies; more intensive home visits; and focus on prenatal visits. The Health Department will no longer be performing Newborn Home Visits for Help Me Grow. This will impact the Nursing Division's income.

Ohio Department of Health is changing the ordering of flu vaccine for the 2009-2010 flu season. ODH vaccine cannot be ordered for those people who have a payment source. With this change, the vaccine ordered from ODH will be much less.

Beth received approval for the 4th quarter expense report for the Immunization Action Plan Grant. She also completed and submitted the final expense report for the 2008 grant year. The 2009 IAP grant for the Crawford County General Health District will be contracted with Seneca County General Health District. A copy of the contract is being reviewed by the Health Commissioner.

Beth sent a letter to the Board of Health informing them of her resignation from the Health Department effective on February 20, 2009. After reviewing the agenda for the Board Meeting tonight, Beth requested that the Board consider a motion to accept her resignation and payout of her vacation time. After much discussion, the Board tabled the request until next Board Meeting.

Beth also requested that her resignation date be changed to February 27, 2009, in order to take a week vacation and not be without pay for the week. This request was denied by the Health Commissioner.

The Board members thanked Beth for her hard work and her years of service to the department.

Women, Infants and Children Updates

WIC remains busy. The monthly target caseload for WIC is 1475 participants; the number for January was 1565.

The State WIC is gearing up for the new foods coming in October 2009. WIC has been informing their participants of these changes.

Health Commissioner's Updates

The Department is getting ready for the District Advisory Council Meeting that is being held on March 9, 2009. Each division is getting their 2008 reports completed.

The Ohio Department of Health and the Centers for Disease Control revised the Public Health Infrastructure Grant. Scott met with the SART Representative for the PHI Grant to inform him of the full scale exercise completed and deliverables met for the 2009 grant cycle.

The Department Directors, Dawn and Scott spent numerous hours on the 2010 Budget. This budget is the first time that the total budget is less than the previous year including the subsidy amounts. The Commissioners have also agreed to phase in the indirect cost to our department after 2010.

An advertisement has already been posted for the Nursing Director's position. Scott will be holding the first interviews and will include one or two nurses and Krista in the second interviews.

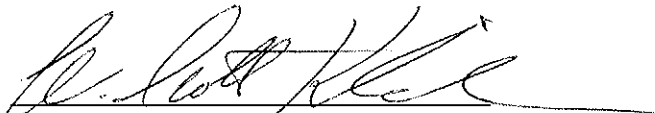
The empty sanitarian position still stands. Scott hopes the Environmental Division can get through another couple of months before needing to fill that position.

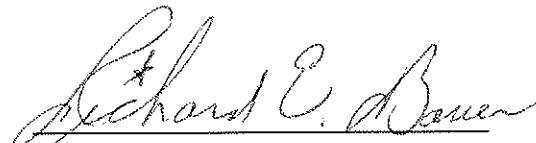
Resolution #04: Linda Efaw made a motion to approve a 3% cost of living increase for all Health Department employees, WIC employees, Help Me Grow employees and the Health Commissioner to take effect on March 1, 2009. Dr. Rondon seconded this motion. Motion carried upon the majority of the members voting "aye."

Resolution #08: Linda Efaw made a motion to table the adoption of the 2010 Health District Budget until the next Board Meeting. Norma Hill seconded this motion. Motion carried upon all members present voting "aye."

With no further business to discuss, the meeting adjourned at 7:15 P.M.

The next Board meeting is scheduled for March 18, 2009, at 5:00 P.M.


Secretary


President