

**CRAWFORD COUNTY GENERAL HEALTH DISTRICT**  
**BOARD OF HEALTH MINUTES**  
**MARCH 18, 2009**

The Crawford County Board of Health convened their regular monthly meeting Wednesday, March 18, 2009, at 6:00 P.M. in the conference room of the Health Department. An Administrative Hearing requested by the VFW Post 1078 regarding their seconded Smoke-Free Ohio violation was held prior to the board meeting. Board members present were: Rick Bauer, Vicki Cole, Linda Efaw, Norma Hill, Susan Maynard and Dr. Antonio Rondon. Bill Scott was excused.

Also present were: W. Scott Kibler, Health Commissioner; Nicole Meagher, Epidemiologist; Kate Siefert, Director of Environmental Health; Kathy Bushey, Director of WIC; Dawn Kocher, Accounting Clerk and Krista Whitmeyer, Administrative Assistant.

Nicole gave a presentation on epidemiologic trends in Crawford County. She reviewed the Ohio Disease Reporting System (ODRS) used by a majority of doctors and all health departments in the state. She also presented graphs showing a four year trend of Foodborne, Waterborne and STD outbreaks in Crawford County. It was noted where the current problem areas are.

Vicki Cole made a motion to enter into executive session to discuss the investigation of charges against a licensed facility. Norma Hill seconded the motion to enter into executive session. The motion passed upon a roll call vote with all members voting "aye."

Motion was made by Linda Efaw and seconded by Norma Hill to exit executive session. The motion passed upon a roll call vote with all members voting "aye."

A motion was made by Linda Efaw that there is a preponderance of evidence that an ashtray was found in a no smoking area at the VFW Post 1078. Norma Hill seconded this motion. Upon a roll call vote, each member voted "aye," and motion carried. A certified letter stating the Board's decision along with the appeal process will be sent to the proprietor.

Rick Bauer announced at the last board meeting that he is resigning after the March board meeting as the president of the Board of Health. He asked the Board for nominations for Board President. Vicki Cole made a motion to nominate Linda Efaw. A motion to second this nomination was made by Susan Maynard. Rick then asked the Board three more times for nominations. Norma Hill made a motion to close nominations and Dr. Rondon seconded this motion. Vicki Cole made a motion to elect the nominee, Linda Efaw, for Board President. This motion was seconded by Susan Maynard. All members present voted "aye" and motion carried.

**Minutes:** After a review of the board minutes from the February 18, 2009, meeting, Norma Hill made a motion to approve the minutes as presented. Motion was seconded by Linda Efaw. All members present voted "aye" and motion carried.

**Expenses:** The list of District Health expenditures for the month of February was reviewed. Motion was made by Norma Hill, seconded by Dr. Rondon, to approve the payment of bills as submitted. Motion carried upon all members present voting "aye." Attached to these minutes is a listing of those bills.

**Resolution #10:** A motion was made by Dr. Rondon to rescind Resolution 2009-06 for an administrative fund transfer from Help Me Grow to the Nursing Fund. This motion was seconded by Susan Maynard. Motion carried upon all members present voting "aye."

**Resolution #12:** Vicki Cole made a motion to approve a budget adjustment in the Help Me Grow Fund (T164), the Women, Infants and Children (WIC) grant (T075) and the District Health Fund (E064). Norma Hill seconded this motion. All members present voted "aye" and motion carried.

**Resolution #11:** A motion was made by Norma Hill, seconded by Linda Efaw, to approve increasing purchase order number 56874 for the Help Me Grow Program (T164). Motion carried upon all members present voting "aye."

**Resolution #13:** A motion was made by Linda Efaw to approve the vacation payout for former Nursing Director, Beth Swalley. This motion was seconded by Dr. Rondon. All members present voted "aye" and motion carried.

#### **Environmental Health Updates**

Kate updated the Board on the licensed food facilities. Mama's Pizza has closed Belle Hoffman House, Robbie's Sport Bar and the Horseshoe Bar have not received their food licenses. Letters were sent to the City prosecutor and, for those facilities that have a liquor license, a letter was sent to the Department of Liquor Control.

Gus's Grill and Bar will be opening on Wednesday, March 25, 2009. The owners have been working very hard on the building and the interior. They have also attended the Serve Safe course.

Wynford High School chemistry and physics classes are doing a class project involving the testing of their homes for radon. Our office is supplying free radon kits.

#### **Women, Infants and Children Updates**

The number of participants for February was 1584 clients. WIC remains busy.

#### **Health Commissioner's Updates**

The District Advisory Council meeting was held on March 9, 2009. The Council did not have a replacement for Rick Bauer on the Board of Health but a few trustees have since thought of two possible candidates. A special District Advisory Council meeting is being scheduled for March 25, 2009 at the County Engineer's office immediately following the Regional Planning Committee meeting. The DAC meeting will be held at approximately 8:05 PM.

The mid-year report for the PHI grant has been completed. Our office has been meeting the deliverables for this grant.

Scott had a meeting with the County Commissioners regarding the indirect cost charges for 2010. The Commissioners have decided that the WIC department will pay two-thirds of their share and Crawford County General Health District will pay for one-third of their share for 2010.

Scott reported on the interviewing process for the Nursing Director's position. He has had five good candidates for this position; two have accepted other positions, two have been interviewed twice with

Amy and Krista, and the fifth has been interviewed once.

Many cuts are coming in July for the Help Me Grow Program. Scott is concerned about their revenue and the upcoming budget cuts.

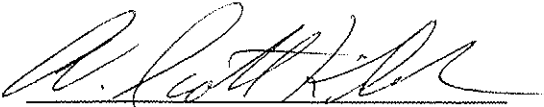
**Resolution #08:** A motion was made by Linda Efaw to approve the 2010 District Health Budget. This motion was seconded by Vicki Cole. All members present voted "aye" and motion carried.

Norma Hill made a motion, seconded by Dr. Rondon, to approve the Health District's Annual Report for 2008. Motion carried upon all members present voting "aye."

A motion was made by Vicki Cole to approve the Strategic Plan for 2009-2011. Linda Efaw seconded this motion. Motion carried upon all members present voting "aye."

With no further business to discuss, the meeting adjourned at 7:50 P.M.

The next Board meeting is scheduled for April 15, 2009, at 5:00 P.M.

  
Secretary

  
President